



EMPLOYER, OFFICIAL ROUTE, EVIDENCE AND ARRIVAL

WORK IN ROMANIA

Romania Work Route Guide

02

A six-page guide for candidates comparing a job in Romania, checking the employment route and planning the first week.

01**Name the employer**

Know the company, worksite, job, schedule and reporting contact.

02**Check eViza and IGI**

Use current Romanian authority guidance for the exact category.

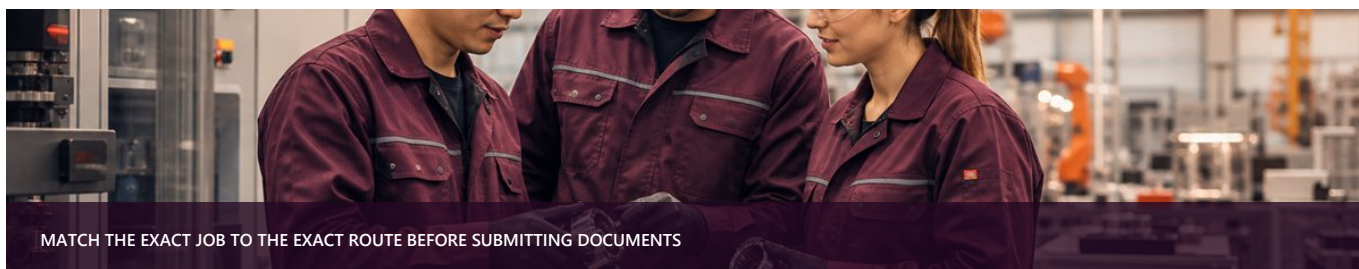
03**Keep one file**

Match names, dates, translations and employer documents.

WHO HANDLES WHAT

Know the employer-side step and the candidate-side step.

Romania's employment routes use official categories and may assign different actions to the employer, an authorised agency and the candidate.



01

YOUR PART

You, the candidate

- ☐ Give accurate identity, work and qualification evidence.
- ☐ Check the job, costs and housing information.
- ☐ Attend required appointments and keep submission records.

02

EMPLOYMENT SIDE

Employer or authorised agency

- ☐ Names the employer, job, worksite and employment category.
- ☐ Handles the employment-side application where required.
- ☐ Provides the job and employer documents used in the route.

03

OFFICIAL SIDE

Romanian authorities

- ☐ Publish categories and current supporting documents.
- ☐ Receive and decide applications filed through official channels.
- ☐ Handle visa and residence documents through the proper offices.

04

RECRUITMENT

Asia Connect

- ☐ Organises your profile for employer review.
- ☐ Helps connect job, document and arrival questions.
- ☐ Leaves employer and official decisions with the named organisations.

1

Job

Employer and category are named.

2

Employer step

Required filing is handled.

3

Candidate step

Documents and appearance follow.

4

Decision

Official response is received.

5

Residence

Arrival and local steps continue.

BEFORE YOU ACCEPT

Ask for one version of the job and one version of the costs.

If different people give different answers, stop and reconcile them. The written employer information should match the route being used.

QUESTIONS

Employer and job

- ☐ What is the employer's full legal name?
- ☐ Where is the worksite and what will I do?
- ☐ Who supervises the work and first week?
- ☐ Is the work permanent, seasonal or another category?

QUESTIONS

Pay and schedule

- ☐ What is the gross pay and payment frequency?
- ☐ Which shifts, hours and rest days are planned?
- ☐ How are overtime and attendance recorded?
- ☐ Which deductions may appear and why?

QUESTIONS

Housing and local travel

- ☐ What area or address is planned?
- ☐ What does housing cost and what is included?
- ☐ How far is the worksite and how will I get there?
- ☐ Who handles a housing or transport problem?

QUESTIONS

Official process

- ☐ Which employment category is being used?
- ☐ Who submits the employer-side application?
- ☐ Which candidate action is still pending?
- ☐ Where can I verify the current document list?

Do not let a country name replace a job description.

Your decision should be about a named employer, a specific job, written terms and an official route - not a general promise of work in Romania.



DOCUMENT AND EVIDENCE DESK

Keep candidate and employer documents aligned.

The exact Romania checklist depends on the official category and current portal instructions. Use the authority list for the case being filed.

01

Identity

Use the passport name in every form and employer record. Check the scan, contact details and any civil-status evidence requested.

02

Work and training

Keep the CV, references, qualifications and trade evidence together. Dates and job titles should match across documents.

03

Translations and certification

Ask which documents need translation, certification or an original. Follow the language and format named by the official checklist.

04

Employment route file

Match the employer or agency documents to the candidate file. Record the application reference, channel and current status.



FILE STANDARD

Keep every submission traceable.

- Use one spelling of your name.
- Keep full-page scans with readable stamps.
- Pair each translation with its source document.
- Save application references and receipts.
- Do not send originals through an unverified channel.

TRAVEL AND FIRST WEEK

Arrive with the address, contact and work start plan.

Keep the official travel documents separate from your employer information. You may need both at different stages.



ARRIVAL IS EASIER WHEN THE FIRST ADDRESS AND REPORTING CONTACT ARE NAMED

01

CARRY

Before departure

- ☐ Passport and the documents required for the trip.
- ☐ Employer name, job, worksite and local contact.
- ☐ Full arrival address and pickup or transport plan.
- ☐ Printed copies plus offline copies on your phone.
- ☐ Money plan until the first confirmed payment date.

02

ASK

First working week

- ☐ Where and when do I report for work?
- ☐ Who explains safety, equipment and workplace rules?
- ☐ How are hours, attendance and payroll recorded?
- ☐ Who handles residence or local document questions?
- ☐ Who handles housing and transport issues?

Use 112 for a real emergency in Romania.

112 is the EU emergency number and is free to call. For job, housing, pay or immigration questions, contact the named employer or authority.

TAKE THIS PAGE WITH YOU

Keep the employer, route and arrival details on one page.

Complete this page before travel and keep one copy with a trusted person. Use the official source desk for the category being filed.

Job and route card

EMPLOYER AND WORKSITE
_____**JOB AND OFFICIAL CATEGORY**
_____**APPLICATION OR REFERENCE**
_____**STILL WAITING FOR**

Arrival and contacts

ARRIVAL ADDRESS
_____**PICKUP OR TRANSPORT**
_____**EMPLOYER OR AGENCY CONTACT**
_____**EMERGENCY CONTACT**

Official source desk

Checked 31 July 2026. Pages and requirements can change.

EVIZA

Romanian visa types and employment route

Official Ministry of Foreign Affairs information and current categories.

eviza.mae.ro/home/TypeOfVisa**IGI**

Immigration and residence information

Inspectorate General for Immigration notices and procedures.

igi.mai.gov.ro/en/.../migration**EURES**

Living and working conditions in Romania

Country information on work, housing, services and daily life.

eures.europa.eu/.../romania_en**EU**

112 emergency number

Official EU information on when and how to use 112.

digital-strategy.ec.europa.eu/.../112

Need help organising your candidate profile?

Asia Connect can help connect your job, document and arrival questions.

[ASIA-CONNECT.EU/CONTACT/](https://asia-connect.eu/contact/)